

Here you can find the details of each webinar:

I. **WEBINAR ONE:**

a) **The effective overseas employee:**

- Why people go overseas? ;
- The characteristics for overseas workers;
- Intercultural communication skills;
- Overseas work effectiveness traits and skills.

b) **Living overseas:**

- Are you ready for life overseas? ;
- Researching your host country;
- Culture shock;
- Security and political concerns.

II. **WEBINAR TWO:**

a) **What expats say about living overseas?**

- Benefits;
- Working in a foreign country;
- Social relations;
- Day-to-day living overseas.

b) **Learning a foreign language:**

- The advantage;
- Learning the local language;
- Practice makes perfect;
- Four rules for learning a new language.

III. **WEBINAR THREE:**

a) **Starting your international career:**

- Changing careers;
- Internships;
- University students;
- Volunteering

b) Short-term programs overseas:

- Short-term for long-term gain;
- What kind of programs? ;
- Make your volunteer experience professional;
- What to expect from the organization?

IV. WEBINAR FOUR:

a) Cross-cultural travel:

- The successful cross-cultural traveller;
- Ways to make contact with local people;
- Travel and human rights;
- Expanding your experience

b) Study abroad:

- Who can study abroad? ;
- What kinds of programs are available? ;
- Limitations and options;
- Preparation.

V. WEBINAR FIVE:

a) International study in Canada:

- Why international study? ;
- What skills will you develop? ;
- What should you do besides study? ;
- How to keep your first job

b) Internships:

- Type of international internships;
- Tactics for applying;
- Negotiating salary and benefits;
- Job hunting during your internship;

VI. WEBINAR SIX:

a) Your career path & the ideal international profile:

- Long-term skill building;

- Mix overseas and domestic experience;
- Choosing your international work setting;
- What types of jobs are out there?

b) **The hiring process:**

- Lead time for international work;
- Who makes the hiring decision? ;
- The ideal selection process;
- The contract.

VII. **WEBINAR SEVEN:**

a) **The job search & targeting your research:**

- Effective international job search skills;
- Targeting your job search;
- The three job-search phases;
- Discovering where the jobs are.

b) **Phone research techniques:**

- Time and cost of a phone campaign;
- Dealing with people on the phone;
- Inquiring about the opportunity;
- Dealing with negative answers.

VIII. **WEBINAR EIGHT:**

a) **Selling your international skills:**

- Why you need to know your skills;
- Skills vs. experience;
- Techniques for selling your skills;
- The all-important elevator pitch.

b) **International resumes:**

- Your career objective;
- The “Do’s” of a career objective;
- The “Do not’s” of a career objective;
- The “Do not mentions”;

- E-mail resume tips.

IX. **WEBINAR NINE:**

a) **Covering letters:**

- Letter of inquiry;
- Letter of application;
- Call your future employer first;
- Writing an effective covering letter.

b) **Interviewing for an international job:**

- What an overseas employer is looking for;
- Preparing for interview questions;
- Two very important sets of skills;
- Tactics for answering questions;
- Things to do for the interview (before, during and after)

X. **WEBINAR TEN:**

a) **Jobs by regions of the world:**

- Tactics for regional job hunting;
- The United States;
- Mexico & Latin America;
- Western Europe;
- Eastern Europe and the former Soviet Union;
- The Middle East;
- Africa;
- Asia Pacific.

b) **Job hunting when you return home:**

- The importance of understanding your skills;
- How to explain your international experience? ;
- International skills you should emphasize;
- Skills in which you may have fallen behind.